

Coordinator of Christian Education

Position: Part-Time, 20-25 hours per week

Starting Compensation: \$18,000/year

Supervision: Pastor & Staff-Parish Relations Committee

Job Summary:

The position provides leadership and oversight for the Goodland UMC's children and youth ministries. The Coordinator of Christian Education is responsible for developing, championing, and implementing efforts to connect children and youth with faith development opportunities.

Qualifications:

- Able to motivate and inspire volunteers.
- Be a committed follower of Jesus Christ.
- Enjoy working as a member of a team.
- Able to handle change.
- Able to accomplish tasks with little direct supervision; a 'self-starter', highly-motivated, flexible, efficient.
- Strong communication and administrative skills.
- Ability to use computers and social media.

Duties and Responsibilities:

- Provide a plan and vision for the church's children and youth ministries, including regular education opportunities and occasional special events.
- Recruit and train volunteers for all programs.
- Research and provide curriculum and resources for programs.
- Coordinate nursery care for Sunday mornings.
- Work with Discipleship Committee (or equivalent) to develop and implement a plan to multiply participation in children, youth, and family activities.
- Publicize children and youth activities through all available media.
- Attend staff meetings as scheduled.
- Coordinate with Pastor and other staff to ensure overall vision of congregation is lived out in Christian Education.
- Other duties as assigned.